



TO: BOARD OF DIRECTORS
FROM: GARY PLATT, CFO – CAPITAL PROJECTS
LIZ JAMIESON, DIRECTOR – CAPITAL PROJECTS
SUBJECT: THE TRANSITION PROGRAM – FACILITY IMPROVEMENTS
DATE: AUGUST 4, 2020
TYPE: ACTION NEEDED

Currently, the Transition Program for students needing special services is located on the Church Creek Campus (CCC). The new CCC will house Lincoln Hill High School, Lincoln Academy, and Saratoga students, but will not house the Transition Program for students between the ages of 18 to 21 years. Initially, that program was to be relocated to SHS, but it became clear during Design Development that the layout for access and space could not be accommodated. The decision was made to move the program to the current Saratoga building (old district office), located by Stanwood Middle School, recognizing that a stand-alone facility could better serve these students. Due to the special nature of this program, work will be needed on the interior of the building to provide a small residential style kitchen and changing equipment in the restroom. In addition, the roof now needs to be replaced and some carpeting will also need replacing.

Since this work is occurring off the main Stanwood High School/Church Creek Campus, and since it was not specified in the bond resolution, we will not be able to use bond funds for this project. We do have uncommitted funds in the non-bond and non-levy Capital Projects Fund account in the amount of approximately \$350,000 that can be used to pay for this project. The roofing work can be contracted under a King County Directors Association (KCDA-purchasing cooperative) bid and we assume there will be issues that arise as the work proceeds so we have added a 25% contingency line item in our estimate. The other related work will be designed and bid using in-house district staff. The estimated budget for this project is:

KCDA Roofing Estimate	55,000
Kitchen/Restroom Remodeling	60,000
Carpet Replacement	<u>8,000</u>
Sub Total	123,000
Washington State Sales Tax	11,316
Contingency @ 25%	33,579
Permits and Fees	<u>2,500</u>
Project Estimate Total	\$170,395

Recommendation:

We recommend the **board move to approve the expenditure of Capital Project Fund resources for the bidding and construction of the Transition Program facility improvements.**